

**GOVERNMENT OF NAGALAND  
DIRECTORATE OF HIGHER EDUCATION  
NAGALAND : KOHIMA**

***NEC Stipend & Book Grant***

***“Financial Support to Students of North Eastern Region (NER) for Higher Professional Courses”***

**General Conditions of Eligibility:**

*Subject to specified conditions mentioned elsewhere, the general conditions of eligibility are stated below:-*

1. The stipends and book grants are open only to a candidate who is a permanent resident of any of the States in the North East. The certificate to this effect obtained from the Deputy Commissioner of the district in which the candidate is a permanent resident must be produced by the candidate. Certificate from any other authority will not be accepted. However, for SC/ST applicants, the SC/ST Certificate issued by the competent authority can be considered as PRC.
2. The candidate should possess the relevant qualification from any recognized institution. An original certificate from the Institution of study must be produced by the candidate.
3. The student must not be in receipt of any other financial assistance from any other source, except National or State Merit Scholarship. A sponsored candidate under full employment during the period of study shall not be eligible to receive the stipend.
4. Financial assistance of stipend/book grant shall be admissible to students taking admission in the courses specified hereinafter in all institutes recognized by the Ministry of Human Resource Development/respective Ministry of the Government of India.
5. The stipend/book grant shall be tenable for the prescribed duration of a course. A student failing to pass in a particular year shall not receive further stipend till he/she passes the specific year of the course. The Institution shall certify to that effect and make specific recommendations thereto.
6. In-service candidates are not covered by this scheme.
7. The maximum marks for the grant of stipend should be 70% for General /OBC/MOBC and 60% for SC/ST candidates in the relevant qualifying examination for Diploma, Degree and Post-Graduate courses.

8. Selection of students form M.Phil. and Ph.D should be done on the basis of topic of research which has relevance to N.E. Region.
9. Selection will be made on the basis of merit in all cases.

#### **INSTRUCTIONS NEC SCHOLARSHIP FRESH**

1. This form is only for fresh applicant who is studying in 1<sup>st</sup> year (Diploma/Degree/PG / M.Phil/Ph.D)level course

**OR**

Who is studying in 2<sup>nd</sup> 3<sup>rd</sup> 4<sup>th</sup> /Final year in Diploma/Degree/P.G/M.Phil/Ph.D level course who did not apply in the previous years.

2. The NEC Stipend and BOOK Grant are open only to a candidate who is a permanent resident of Nagaland. Eligible applicant should produce PRC (Permanent Residence Certificate) issued by the Deputy Commissioner of the District in which the applicant is a permanent resident. However for ST applicant the indigenious and the ST certificates issued by the competent authority will be considered as PRC.
3. The applicant should possess the relevant qualification from any recognized institution. An original certificate from the institution of study must be produced by the applicant. Minimum marks of grant of Stipend and Book Grant is 55% for General/OBC.MOBC and 50% for SC/ST candidates in the relevant qualifying examination of Diploma, Degree and Post Graduate Courses.
4. The applicant must not be in receipt of any other financial assistance from any other source or any other Scholarship.
5. This Scheme shall be admissible to applicant who is studying in the course approved by NEC only (check the list of the approved course from the office) and is studying in the Institute recognized by the ministry of Human Resource Development/respective Ministry Govt. of India.
6. The Stipend/ Book Grant shall be tenable for the prescribed duration of course. A student failing to pass in a particular year shall not receive further stipend till he/she passes the specific year of course.
7. Selection of students for M.Phil and Ph.D will be done on the basis of research which has relevance to NE region. The Stipends for M.Phil will be available for 18 months extendable by a period of 6 months/ on semester and Ph.D stipends shall be initially for three years, extendable

later by a minimum period of one year on the basis of recommendations from the guide of institution. The grant of the stipend for M.Phil and Ph.D could be after the registration of the student with the university.

8. Selection will be made purely on merit basis in all cases, to ensure the meritorious students get priority and preference over deserving students. Stipends /Book Grant will be awarded within the fund sanctioned by NEC only. Therefore only deserving candidates will be awarded.
9. Incomplete entries, wrong entries, non-furnishing of the required Certificates and documents, absence of applicant's/Head of institution's signature and seals will be rejected. Correction's / rectification's after submission will not be entertained.
10. Applicant should fill in this form (Part- A) correctly in his / her own handwriting and must affix 2 (two) number of his / her recent passport size photographs with his / her signature thereon, in the space provide in the front page. Enclosed documents will not be returned.
11. The last date for receipt of this application form in this office will be notified at the time of issue of this form. This application form should reach this office before the last date over.

#### **INSTRUCTIONS (Renewal)**

1. This form is only for the applicant who was in receipt of NEC Stipend and Book Grant in the previous years for studying of a particular course in one stage and wish to apply for renewal of scholarship for studying in the next stage of the same course (e.g. Diploma II,III/Degree II/III,IV/P.G II/M.Phil Final level of course).
2. Renewal of stipend and Book Grant is not An automatic process and is subject to fulfillment of certain terms and conditions by the stipend holders.
3. Renewal of stipend and Book- grant is generally for a period of one year i.e from 1<sup>st</sup> april to 31<sup>st</sup> march of the next year.
4. Stipend holders shall apply for renewal of stipend and book – grant on a yearly basis. However , stipend holders from the Medical Science stream may apply for renewal after completion of each professional examination.
5. While applying for renewal the stipend holder shall fill up the renewal form completely . Marksheets, Pass Certificates for the previous year shall be enclosed. Ph.D/M.Phil students while applying for renewal shall enclosed the latest progress report from the Guide

countersigned by the Registrar. The filled in renewal forms shall be submitted to the Head of the educational institution for recommendation.

6. The Head of the educational institution while recommending a case for renewal of stipend and book – grant shall clearly indicate whether the stipend holder has been promoted to the next year or not. Renewal cases of stipend holders who have not been promoted to the next year will not be forwarded for renewal.
7. Renewal cases of stipend holders who are not promoted to the next year will not be considered for further renewal and names of such stipend holders shall be removed from the records.
8. In case a stipend holder who failed in one or more subject but is promoted to the next year / semester, such cases for renewal will be considered for renewal provided that the stipend holder clears all the back papers in the examination. In all such cases for renewal a certificate in this regard the Head of the Institution will accompany the request for subsequent renewal.
9. Request for renewal of stipend of such stipend holders who have changed their subject of study will not be entertained for renewal if the students has availed the stipend for the previous course or part of it.
10. Request for renewal of stipend of such stipend holders who have changed their institution of study will not be entertained for renewal.
11. Request for renewal of stipend and book – grant in respect of stipend holders who discontinued their study for any period for any reason other than on medical reason will not be entertained. Stipend holders who discontinue their study on medical ground will submit a medical certificate from the District medical Officer/ head of the Medical Institutions in this regard, clearly indicating the course and period of such break in study while applying for renewal.
12. Extension of stipend and book – grant beyond the prescribed period of study will not be entertained. However , if such extension is due to reasons beyond the control of the stipend holders, then such cases may be considered for extension based on the merit of the individual case. All such requested extension must be accompanied by a Certificate issued in this regard by the Head of the institution as in the format given in the renewal form.
13. M.Phil stipend is sanctioned for a period of one and half year and is extendable by a period of six months / one semester based on the recommendation of the Head of the Institution.
14. Ph.D stipends and Book – Grant are sanctioned normally for a period of 3 years which is extendable for another one year based on the recommendation of the Head of the Institution.

**Documents to be submitted (enclosed) by the applicant:**

- (a) A Xerox attested copies of certificates / marksheets and admit cards from matriculations (class 10) onwards till the last relevant final examination passed.
- (b) Admission Receipt.
- (c) Two recent passports – self attested.(2.5 X 2.5 cm)
- (d) Bank Passbook Front Page Xerox
- (e) A Xerox attested copy of PRC (Permanent Residential Certificate) issued by Deputy Commissioner only.
- (f) ST applicant of Nagaland can submit a Xerox attested copies of Indigenous Certificate and Schedule Tribe Certificate in place PRC.
- (g) Income certificate of parental income of less than 4,50,000(4.5 Lakh) to be produced in Rs 20 affidavit.
- (h) For M.Phil and Ph.D applicant
  - (i) A Xerox attested copy of the Registration Card.
  - (ii) A copy of the synopsis of the Research Certified by then guide.

**Sd/-  
Director  
Directorate of Higher Education  
Nagaland : Kohima  
Contact No: 0370- 2271030 / 2271010**